

LEE PUBLIC LIBRARY  
MINUTES OF THE TRUSTEES MEETING

Date: February 11, 2009

Time: 4:45

Held at the Library

Present: Peg Dolan, Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of Feb. 7, the operating budget was \$4,859.15; the balance in the non-lapsing account was \$1783.58; and there is \$3050.88 in the Special Projects Fund. An overview of the first six months' inflows/outflows was also presented – overall, 60% of the 2008-9 budget has been spent.

Library Statistics: In January, the library was closed for two Wednesdays and also lost a Tuesday after-school program, so circulation was 3521, a decrease of 137 from Jan '08; computer usage was also affected – use of the public access computers was 154, a decrease of 51; however, wireless usage was 47, an increase of 19. There were 56 checkouts of downloadable audio books – a decrease of 19.

Old Business:

Town Center Committee. The topographic survey is in progress; Civilworks has been hired to help manage the pre-design process; a warrant article will be presented at the 2009 Town Meeting to release \$55,200 – ½ from the library's capital reserve fund, ½ from the town's building fund. Laurel Cox is applying for a grant for design assistance from Plan NH and needs letters of support – Lisa is writing one on behalf of the TCC, Katrinka will draft one on behalf of the trustees and e-mail it for approval/input.

Library Repairs. The bid for the repairs was awarded to Frank DeRocchi – as it will come out of this year's budget, the work will be completed by June 30.

Pay Classification Study. Lisa passed out copies of the final study; she will catalog a copy to have it available in the library.

2009-10 Budget. The library's budget was approved, with nothing being cut. The total increase over last year's is \$458.

New Business:

Town Meeting. Since the meeting begins at 6:30 this year, the trustees agreed to close the library at 6:30. There will be two warrant articles presented – one to put \$8000 into the Capital Reserve Fund, the other to accept gifts of personal property other than money.

Friends of the Library Update. The Friends will have baked goods and possibly pizza available during Town Meeting. During February vacation week, they are co-sponsoring a storyteller with the Durham and Madbury libraries. They have agreed to sponsor a book for the Reads-to-Go Kit, which will

benefit the book group. They are investigating fund-raising ideas, which may include a holiday house tour.

March meeting date. The trustees changed the date of the March meeting to Wednesday, March 4 in order to meet before Town Meeting.

Other. The trustees approved the policy change regarding non-resident fees. Ideas for staff recognition during National Library Week in April and volunteer appreciation in May will be discussed at the next meeting. Lisa got the results of the initial radon tests – the results were well above what is considered acceptable, especially in the basement meeting room. The trustees agreed this issue needs to be pursued.

Adjourned at 6:05. The next scheduled regular meeting is Wed., March 4, 2009 at 4:45 pm.